

13) NATIONAL RECONNAISSANCE OFFICE
WASHINGTON, D.C.

OFFICE OF THE DIRECTOR

September 15, 1970

MEMORANDUM FOR THE DIRECTOR, NRO STAFF
DIRECTOR, PROGRAM A
DIRECTOR, CIA RECONNAISSANCE PROGRAMS
DIRECTOR, PROGRAM C
DIRECTOR, PROGRAM D

SUBJECT: Security Indoctrination

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It is the purpose of this memorandum to impress upon each person his responsibility for safeguarding the [] information he knows or possesses, and to insure that he is completely familiar with the [] security policy and procedures that apply to him in the performance of his assigned tasks.

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To accomplish this purpose, Program Directors will prepare a security indoctrination manual relating to each [] project under his control. These manuals will be clearly and effectively written in a standard format, and will describe those essential elements of security plans, policy and procedures which, when followed by the individual, will preclude his committing a security violation. Program Directors will submit initial drafts to the Director, NRO Staff, by 20 November 1970.

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The Director, NRO Staff, will review, coordinate and exercise final approval authority for security indoctrination manuals prior to their publication and dissemination.

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NRO

John L. McLucas

NRO review(s)
completed.

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